

**REQUEST TO APPEAR BEFORE
THE SCHOOL GOVERNANCE TEAM**

Name of Citizen _____ Date _____

Address _____ Phone Number _____

Reason/Concern for School Governance Team's Review:

I request to speak before the School Governance Team to present above reason/concern:

Yes _____ No _____

I request to submit written statement before the School Governance Team to present above reason/concern: Yes _____ No _____

(WRITTEN STATEMENT ATTACHED IN LIEU OF VERBAL PRESENTATION)

Suggestions for resolution of concern:

THIS FORM MUST BE FILLED OUT COMPLETELY AND SUBMITTED TO THE PRINCIPAL'S OFFICE NO LATER THAN 12:00 NOON AT LEAST TWO (2) BUSINESS (WORKING) DAYS PRIOR TO THE SCHOOL GOVERNANCE TEAM MEETING.

(I understand that by School Governance Team Procedure I will have three (3) minutes to make a verbal presentation. Additional time may be considered if Chair determines more time is needed for presentation of information.)

SIGNATURE DATE _____

PRINCIPAL'S SIGNATURE TO PLACE REQUEST ON SCHOOL GOVERNANCE TEAM AGENDA DATE _____