

## **BARROW COUNTY SCHOOL SYSTEM**

### **Transportation Department**

#### **Fuel Bid FY19**

#### **Terms and Conditions for Fuel Vendors FY2019**

##### **General Terms and Conditions**

All bids must be submitted to the Barrow County School System Transportation facility, in a sealed envelope no later than 11:00am, June 25th, 2018. Bidding vendors are invited to attend the bid opening at the Transportation facility on June 25th, 2018, at 11:30am. Bids will be opened and reviewed by Ms. Wanda Young, Transportation Director and all attending parties to ensure accuracy and integrity of information provided.

The Barrow County Board of Education reserves the right to accept or reject any or all parts of quotes submitted. The Barrow County Board of Education reserves the right to award the contract by line item, specific category or in entirety to one vendor, or return to original vendor, whichever is in the best interest of the school system. Items will be awarded based on requested and received information, vendor history and experience, references submitted, reliability, price availability of product and overall value to the school district.

The Barrow County Board of Education reserves the right to terminate the contract at any time with a 30day written notice due to lack of performance or violation of any part of the contract.

Bid pricing is for the period of July 1, 2018 thru June 30, 2019.

##### **Service Terms**

1. Provide an emailed inventory tracking information to BCSS Shop Foreman Example: Reading date, Amount Full, % Full, Adj. Ullage, Days Left, Last Usage, Last Fill Date, Last Fill Amount
2. Sales representative must make a regularly scheduled visit each week. For example: Each Monday at 9:00am
3. Coordinate all scheduled pickup and drop offs with BCSS Shop Foreman for purposes of inventory tracking accuracy
4. Regularly scheduled pickup and delivery will be made during a window agreed upon with BCSS Shop Foreman

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5. Must be able to accommodate for "emergency" deliveries
  6. Must be able to provide after hours and weekend deliveries thru vendor's outlet or thru other vendors covered under cooperative agreements
  7. Pricing for daytime 6:00am thru 6:00pm all other deliveries should be included or listed separately
- Must provide estimate of average response time for our operational area of Barrow County in an emergency delivery
8. All additional property that is supplied by the vendor must be tagged as the vendors property prior to installation at Barrow County School System
  9. All BCSS property must be branded as Barrow County property when picked up for repair
  10. Daily market pricing based on OPIS Net Contract Average with no mark up
  11. Specific product specifications and quality from ASTM and Colonial pipeline
  12. Inventory monitoring at no additional charge (monitors installed and maintained by the vendor in all BCS S supply tanks)
  13. First priority deliveries in a supply shortage event
  14. Vendor must be contracted by the Department of Administrative Services.

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**Product Terms**

Products to be as follows:

Gasoline- 87 EPA Conv 10% Ethanol Gas

Diesel Fuel - Ultra Low Sulfur Diesel

The Barrow County Board of Education requires every bidder to submit an affidavit stating that the fuel being quoted meets the specifications as set forth in the bid including Federal Government Regulations

Quality: All products must meet Federal Government Specifications/Regulations