

Parent Portal Instructions for Creating a NEW Account

If you have had an account in the past, continue to use that account. All of your students will be listed for access. Accounts are established for families, not individual students. Please remember this access code has been assigned to the person listed on the Acceptable Use Agreement form and all profile information should be completed by that same individual, including usernames, security question selection and password.

1. Type in the web address <https://smax-enterprise.barrow.k12.ga.us/family.jsp> and hit enter. (You may want to bookmark this site for future access)
2. Click on “I need to register”.
3. Enter access key exactly as it’s listed here with NO SPACES (*you will only use this access code once to initially set up your account*)

(If you receive the access key in an email, you can cut and paste it in)

4. Click on “Submit”.
5. Fill the Boxes on the “Account Registration” page
6. Choose a Username.
7. Create your password. (See Password restrictions on the page)
8. Answer password hint questions. (*These fields are character and case sensitive, if at any time you need to answer these security questions, you must type them in exactly as you enter them here. Example, if you type in Avenue during set-up and need to answer the question at a later date and type in ave., it will tell you that’s incorrect*)
9. Print this page for your records and click on “Create Account”.

This will take you back to the log on page where you must enter “607” for the District. Enter your Username and Password exactly as you entered it. Click “Log In”.

BE SURE TO ALWAYS LOG OUT!! (Top right corner)

Before emailing Parent Portal with questions, please check the following site for message postings, information and updates. http://www.barrow.k12.ga.us/parentinfo/html/parent_portal.html

If you need assistance, you may contact the Barrow County School District’s Technology Customer Care Center via e-mail at iParent.help@barrow.k12.ga.us

You can change your profile information under the “My Profile” tab. Navigation in Parent Portal is all clickable.