



YARGO

Before and After School Childcare Program

Yargo Elementary
1000 Haymon Morris Rd.
Winder, GA 30680
770-867-1147 fax 770-867-1214

Dear Parents:

Welcome to another year of our Childcare Program at Yargo Elementary! You will find attached our registration form.

The Morning Childcare Program (**6:15 a.m. – 7:15 a.m.**) will be housed in the media center. The drop-off area will be the media center door (located just past the main entrance of Yargo Elementary). The fee for the morning program is \$25.00 per week per child. (Reduced rates apply for multiple children.)

The Afternoon Childcare Program (**2:30 p.m. – 6:00 p.m.**) will be conducted in different areas of the school. Pick-up will be through the front office. The first 30 minutes of the program will be used for snack time, from 3:00-4:00 will be homework time, and from 4:00-6:00 will be computer time, playtime and/or art time. The fee for the afternoon program is \$42.00 per week per child. (Reduced rates apply for multiple children.)

Students must be registered before they may attend the program. **The 2011-2012 registration fee is \$25.00 per child.** Please remember, any changes concerning your child's transportation must be made in writing. We also remind everyone that you must sign your child out each day and only those persons authorized may check out your child. **Anyone signing out a child must be prepared to show an ID.**

If you have any questions, please feel free to contact the school at 770-867-1147.

Sincerely,

Pat Hardegree

Pat Hardegree, Director

Philosophy

The Yargo Before and After School Childcare Program is founded on the premise that all children should be in a safe and nurturing environment in order to develop positive self images. We have made the commitment to provide this program as a service to our parents in need of childcare before and/or after school.

Program Fees

Weekly Fee: Morning \$25.00 Afternoon \$42.00

Payment is made on or before Friday of the week before services are provided. All checks should be made out to Yargo Elementary School Childcare. Fees may be prepaid and credits will be applied to future charges. All accounts should be kept current. Any child(ren) with past due accounts will be withdrawn from the program. Reduced rates apply for multiple children.

Morning	
1 child	\$25
2 children	\$35
3 children	\$50

Afternoon	
1 child	\$42
2 children	\$69
3 children	\$96

a.m. and p.m.	
1 child	\$67
2 children	\$104
3 children	\$146

Returned Checks

If a check is returned for insufficient funds, the director will contact the parent immediately and ask permission to redeposit the check. Upon the return of the second check, the parent will be asked to make all future payments in cash. Failure to do so will cause the child(ren) to be withdrawn from the program.

Snacks

All children participating in the After School Childcare Program will be offered a snack. Children participating in the Before School Childcare Program will have the opportunity to purchase breakfast at the school beginning at 7:15 a.m.

Program Hours

The programs will operate from 6:15 a.m. until 7:15 a.m. and 2:30 p.m. until 6:00 p.m., Monday through Friday on days that Barrow County Schools are in session. Parents may pick up their child(ren) at any time during these hours, but parents must pay full fees regardless of how many days/hours the child(ren) participate(s).

Program Schedule

WHEN BARROW COUNTY SCHOOLS ARE CLOSED, the CHILDCARE PROGRAM WILL BE CLOSED. The program follows the school calendar. If school closes during the day for emergency reasons, information provided on the Emergency Instructions form will be followed.

Emergency Procedures for Late Pickups

The staff will attempt to contact the parent if no one comes for the child(ren) by 6:00 p.m. In the event that the parent cannot be contacted, the staff shall contact the emergency contacts listed on the registration form. If the staff is unsuccessful and no one comes by 6:30 p.m., the principal and local law enforcement personnel will be contacted.

Fees for Late Pickup

Anyone picking up his/her child(ren) after 6:00 p.m. will be charged \$5.00 per minute overtime. This overtime must be paid at the time the child(ren) is/are picked up or on the next day. Failure to pay by the next day will result in the parent being asked to not send the child(ren) to the program until the fee is paid. If the parent is late picking up the child(ren) more than three times, then the child(ren) will be withdrawn from the program.

Contact

Please use the school's main phone number 770-867-1147.

Childcare Registration Form

Please check one or both: Morning Childcare _____ Afternoon Childcare _____

Student's Name _____

Student's Homeroom Teacher _____ Grade _____

Date of Birth _____ Sex: Male Female

Parent/Guardian Name(s) _____

Address _____ GA _____
Street City Zip

Phone: Home _____ Cell _____

Child lives with: Mom _____ Dad _____ Both Parents _____ Other _____

If other, please explain: _____

The Childcare Program is designed to provide care for children of working parents. Please provide the following information:

Mother's workplace _____ Mother's work # _____

Father's workplace _____ Father's work # _____

The following persons (other than parent/guardian) have permission to pick up my child(ren) from Childcare. They must be prepared to show an ID.:

In case of emergency, name of persons to call if parent or guardian cannot be reached:

_____ Phone: _____

_____ Phone: _____

Does your child have any unusual physical ailment, handicap, or allergy that we need to know about? Yes No Explain:

I understand that the information in this application does not guarantee enrollment in the Childcare Program. Children will be selected for the program on a "first come, first serve" basis. **I also understand that weekly rates are charged regardless of my child's attendance.**

In case of illness or injury, I understand that the school will attempt to contact the parent/guardian. If the school is unable to reach parents or others listed on this form, I hereby authorize the school to take whatever action is reasonable to provide the necessary help, including contacting emergency medical services.

Parent/Guardian Signature _____ Date _____

Return completed form to the front office. You will be notified upon acceptance into the program. The \$25.00 registration fee per child is due upon acceptance to reserve your child's space. Applications received after the slots are filled will be placed on a waiting list. Thank you! ☺

Childcare Behavior Contract

The rules of the Childcare Program are as follows:

- I will keep my hands and feet to myself.
- I will follow directions the first time given.
- I will treat others with respect.
- I will listen and show respect to adults at all times.

Failure to follow these rules will result in time out. Repeated offenses will result in dismissal from the Childcare Program.

My child(ren) and I have discussed the behavior expectations of the Childcare Program. We understand and accept the potential consequences should there be a problem. If you have more than one child in the program, please have each one sign.

Parent/guardian signature

Date

Child's signature