



Wildcats

Before & After School Childcare Program
Yargo Elementary School
1000 Haymon Morris Road
Winder, GA 30680
P: 770-867-1147 / F: 770-867-1214

Dear Parents/Guardians

Welcome to another year of our Childcare Program at Yargo Elementary! This is my second year running the childcare program, and I am very excited for the new year.

You will find our registration form for the 2023-2024 school year and other pertinent information attached to this letter. Students must be registered before they may attend the program. The 2023-2024 registration fee is \$25.00 per child, per program (morning/afternoon). Registration is on a first-come, first-serve basis. Don't delay turning in your application. Returning students must re-register each year.

During the year, if a student needs to withdraw from the program, written notification must be received one week prior to the last day of attendance. Parents will accept responsibility for weekly tuition until written notification is received.

If you have any questions, please feel free to contact the school at 770-867-1147. I look forward to working with you and your child.

Sincerely,

Bailey Hochgertle and Kellie Baker
Bailey.hochgertle@barrow.k12.ga.us
Kellie.baker@barrow.k12.ga.us



Philosophy

The Yargo Before and After School Childcare Program is founded on the premise that all children should be in a safe and nurturing environment in order to develop positive self-images. We have made the commitment to provide this program as a service to our parents in need of childcare before and/or after school.

Registration

Students must be registered before they may attend the program. **The 2023-2024 registration fee is \$25.00 per child, per program and is due by 29th July.** Registration is on a first come, first serve basis. There are limited spaces, so don't delay turning in your child's application packet.
(If your child attends morning and afternoon programs that is a \$50.00 registration fee.)

Programs

The **Morning Childcare Program** (6:45 a.m. – 7:00 a.m.) will be housed in the Auxiliary Cafeteria. The drop-off area will be the door located at the end of Hall E in the car rider loop. The fee for the morning program is \$5.00 per week, per child. (Reduced rates apply for multiple children.) *See rates below.*

The **Afternoon Childcare Program** (2:30 p.m. – 6:00 p.m.) will be conducted in different areas of the school. Pick-up will be through the front office. The first 30 minutes of the program will be used for snack time, 2:30 – 6:00 p.m. will be homework time, playtime/exercise time, art and craft time and Library/reading time. The fee for the afternoon program is \$60.00 per week per child. (Reduced rates apply for multiple children.) *See rates below.*

Program Fees

Weekly Fee: Morning \$5.00 / Afternoon \$60.00 per child (see rates below for multiple students.) Fees must be prepaid . Payment is made on or before Friday of the week before services are provided. All checks should be made out to Yargo Elementary School credits and will be applied to future charges. Weekly fees are prorated only when the program does not operate three or more days. All accounts should be kept current. Any child(ren) with past due accounts will be withdrawn from the program. Reduced rates apply for multiple children.

Morning			Afternoon			Morning & Afternoon	
1 Child	\$5.00		1 Child	\$60.00		1 Child	\$70.00
2 Children	\$7.50		2 Children	\$90.00		2 Children	\$105.00
3 Children	\$10.00		3 Children	\$120.00		3 Children	\$140.00
4 Children	\$12.50		4 Children	\$150.00		4 Children	\$175.00

Returned Checks

If a check is returned for insufficient funds, the director will contact the parent immediately for payment of check and fee by cash or money order. Should a 2nd return check occur, the parent

will be asked to make all future payments in cash. Failure to do so will cause the child(ren) to be withdrawn from the program.

Snacks

All children participating in the After School Childcare Program will be offered a snack. Children participating in the Before School Childcare Program will have the opportunity to eat breakfast at the school beginning at 7:00 a.m.

Closings

When Barrow County Schools are closed, the Childcare Program will be closed. The program follows the school calendar. If school closes during the day for emergency reasons, the information provided on the Emergency Instructions form will be followed.

Early Drop off and Pick up Information

The program will operate from 6:45 a.m. until 7:00 a.m. and 2:30 p.m. until 6:00 p.m., Monday through Friday on days that Barrow County Schools are in session. Parents may pick up their child(ren) at any time during these hours, **but parents must pay full fees regardless of how many days/hours the child(ren) participates.** We also remind everyone that **you must sign your child in and out each day**, and only those persons authorized may check out your child. Anyone signing out a child must be prepared to show an ID.

Emergency Procedures for Late Pickups

The staff will attempt to contact the parent if no one comes for the child(ren) by 6:00 p.m. In the event that the parent cannot be contacted, the staff shall contact the emergency contacts listed on the registration form. If the staff is unsuccessful and no one comes by 6:30 p.m., the principal and law enforcement personnel will be contacted.

Fees for Late Pickup

Anyone picking up his/her child(ren) after 6:00 p.m. will be charged \$5.00 per minute, per child over time. This overtime must be paid at the time the child(ren) is/are picked up or on the next day. Failure to pay by the next day will result in the parent being asked to not send the child(ren) to the program until the fee is paid. If the parent is late picking up the child(ren) more than three times, then the child(ren) will be withdrawn from the program. If you are going to be late, it is recommended that you please call the school as soon as possible so we may put your child's mind at ease. If parents are late picking up their child, on the third time, the student will be dismissed from the program.

Please Remember

1. Transportation changes must be made in writing.
2. Only those authorized may sign your child in and out each day for security purposes.
3. Anyone signing out a child must be prepared to show a government-issued ID.

Contact

Yargo Elementary School: 770-867-1147

Bailey Hochgertle and Kellie Baker

Bailey.hochgertle@barrow.k12.ga.us

Kellie.baker@barrow.k12.ga.us

Please fill out the application page below and return to Yargo Elementary School .

Thank you for your interest in our childcare program.

Mail Application with registration fees to

Attention ASP

Yargo Elementary School

1000 Haymon Morris Rd

Winder, GA 30680

Childcare Registration Form

Please check one or both: Morning Childcare Afternoon Childcare

Student's Name: _____

Student's Homeroom Teacher: _____ Grade: _____

Date of Birth: _____ Sex: Male / Female

Parent/Guardian Name(s): _____

Address: _____

City: _____, GA Zip Code: _____ Home Phone: _____

Child Lives with: Mom Dad Both Parents

If Other, please explain: _____

Mother's Workplace: _____

Mother's Work Phone: _____ Mother's Cell Phone: _____

Mother's Email Address: _____

Father's Workplace: _____

Father's Work Phone: _____ Father's Cell Phone: _____

Father's Email Address: _____

The following persons (other than parent/guardian) have permission to pick up my child(ren) from childcare. They must be prepared to show an ID.

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

In case of emergency, name of persons to call if parent or guardian cannot be reached:

Name: _____ Phone: _____

Name: _____ Phone: _____

Does your child have any unusual physical ailment, handicap, or allergy that we need to know about? If, yes, please explain.

I understand that the information in this application does not guarantee enrollment in the Childcare Program. Children will be selected for the program on a “first come, first serve” basis. I also understand that weekly rates are charged regardless of my child’s attendance. In case of illness or injury, I understand that the school will attempt to contact the parent/guardian. If the school is unable to reach parents or others listed on this form, I hereby authorize the school to take whatever action is reasonable to provide the necessary help, including contacting emergency medical services.

Parent/Guardian Signature: _____ Date: _____

Child Behavior Contract

The rules of the Childcare Program are as follows:

- I will keep my hands and feet to myself.
- I will follow directions the first time given.
 - I will treat others with respect.
- I will listen and show respect to adults at all times.

Failure to follow these rules will result in a time out. Repeated offenses will result in dismissal from the Childcare Program.

My child(ren) and I have discussed the behavior expectations of the Childcare Program. We understand and accept the potential consequences should there be a problem.

*If you have more than one child in the program, please have each one sign.

Child’s Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

Return completed form and mail along with fees to: Attention ASP , Yargo Elementary School, 1000 Haymon Morris Rd , Winder GA 30680. You will be notified upon acceptance into the program. The \$25.00 registration fee per child is due with applications to reserve your child’s space. Applications received after the slots are filled will be placed on a waiting list. Thank you!